

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, OCTOBER 7, 2024 TIME: 6:30PM

Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser

https://us06web.zoom.us/webinar/register/WN_8oq_IDgyTK2QvwNFHPde_A

6:30PM - ANTICIPATED NON-PUBLIC SESSION IS BEING HELD IN CONFERENCE ROOM A

1. COLLECTIVE BARGAINING AGREEMENT IN ACCORDANCE WITH RSA 91-A:3 II (a)

AGENDA

- I. WORK SESSION
- II. PUBLIC DIALOGUE SESSION [when applicable – every other regularly scheduled meeting] – **N/A**
- III. CALL TO ORDER [7:00 p.m. or thereafter]
- IV. ROLL CALL
- V. INVOCATION
- VI. PLEDGE OF ALLEGIANCE

PROCLAMATIONS:

1. Children’s Environmental Health Day – October 10, 2024
2. Fire Prevention Week October 6-12, 2024
3. Domestic Violence Awareness Month

VII. ACCEPTANCE OF MINUTES *(There are no minutes on for acceptance this evening)*

VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS

IX. PUBLIC COMMENT SESSION *(This session shall not exceed 45 minutes) – (participation may be in person or via Zoom)*

X. PUBLIC HEARINGS AND VOTE ON ORDINANCES AND/OR RESOLUTIONS

First Reading of Ordinance:

- A. First Reading of Ordinance amendment to Chapter 7, Vehicles, Traffic and Parking, Article X, Towing, Section 7.1004, Towing or Immobilization of Motor Vehicles for Non-Payment of Parking Fines by amending the ordinance to reflect current procedures, delete and revise outdated language, change notice provision and increase fine for violation for removing immobilization device ***(Sample motion – move to pass first reading and schedule a public hearing and second reading for the October 21, 2024 City Council meeting)***

Public Hearing/Second Reading of Ordinance:

- B. PUBLIC HEARING AND SECOND READING of Ordinance Amending Chapter 1, Article XVII, Sections 1.1700-1.1709 – Funding, Review, and Acquisition of Public Art as shown in Exhibit A
- **PRESENTATION**
 - **CITY COUNCIL QUESTIONS**
 - **PUBLIC HEARING SPEAKERS**
 - **ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS**

(Sample motion – move to pass second reading and schedule a third and final reading for the October 21, 2024 City Council meeting)

XI. CITY MANAGER’S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

City Manager’s Items Which Require Action:

1. Report Back from Fee Schedule Study Committee Regarding Right to Know Policy
2. Temporary Construction License Extension for 238 Deer Street, LLC
3. Drinking Water Groundwater Trust Fund – Grant Extension
4. Acceptance of Community Space Easement and Access Easement for Water Services for Property Located at 200 Chase Drive
5. Revocable License for 260 Marcy Street

XII. CONSENT AGENDA

- A. Request from Nissa Bagelman, Reedmor Books & Brews, to install a Projecting Sign at 67 State Street, Unit 2 *(Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning & Sustainability Director, and further, authorize the City Manager to execute the License Agreement for this request)*

Planning Director’s Stipulations:

- *The license shall be approved by the Legal Department as to content and form;*
- *Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and*
- *Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works*

XIII. PRESENTATIONS AND WRITTEN COMMUNICATIONS

- A. Email Correspondence (***Sample motion – move to accept and place on file***)
- B. Letter from Jessie & Scott Rafferty requesting their residence be removed from the Historic District (***Sample motion – move to refer the amendment of the zoning map, removing 185 Orchard Street from the Historic District, to the Planning Board and the Historic District Commission for reports back to the City Council***)
- C. Letter from Meg Gilman regarding eliminating pesticide use in our communities and State
- D. Letter from Abigail Gindele regarding the increasing pesticide dependency tied to an imbalance in ecosystems
- E. Letter from Michael Capalare requesting the city place an historical marker at The Plains to signify George Washington's arrival in Portsmouth on October 31, 1789 (***Sample motion – move to refer to the Public Works Department for report back***)
- F. Letter from Bob Corash regarding the construction of the Community Policing Facility
- G. Letter from Francis Desper, Frank E. Booma Post 6 American Legion, requesting to host the Wall of Healing during the summer of 2025 (***Sample motion – move to refer to the School Board for its consideration***)
- H. Letter from Coureur Portsmouth requesting permission to hold the 3rd Annual Halloween Skate Jam on Saturday, October 26, 2024 from 1:00 p.m. to 4:00 p.m. (Rain Date October 27th) at the Portsmouth Skatepark (***Sample motion – move to refer to the City Manager with Authority to Act***)
- I. Letter from Christine Groleau, North Church of Portsmouth, extending heartfelt thanks to the City Council for granting a fee waiver related to their construction project that will benefit the broader Portsmouth community (***Sample motion – move to accept and place the letter on file***)

XIV. MAYOR McEACHERN

- 1. *Appointments to be Voted:
 - Appointment of Sean Clancy as a Regular member to the COAST Board of Directors
 - Appointment of Jillian Harris as an Alternate member to the COAST Board of Directors
 - Reappointment of Mark Syracuse to the Parking & Traffic Safety Committee
 - Reappointment of Mary Lou McElwain to the Parking & Traffic Safety Committee

- Reappointment of Erica Wygonik to the Parking & Traffic Safety Committee
 - Reappointment of Robert Marchewka to the Economic Development Commission
 - Appointment of Brian Gibb to the Conservation Commission from an Alternate to a Regular member
2. *Request for first reading an ordinance amendment to exempt structures which do not require a building permit from zoning requirements (***Sample motion – move to refer to the Legal and Planning & Sustainability Departments to draft language for consideration at a future City Council meeting***)

XV. CITY COUNCIL MEMBERS

A. COUNCILOR BLALOCK

1. Sister City Update – Proclamation will be read at two upcoming receptions:
- Sister City Santarcangelo, Italy on October 9th
 - Sister City Nichinan, Japan on October 16th

XVI. APPROVAL OF GRANTS/DONATIONS

(There are no items under this section of the agenda)

XVII. CITY MANAGER’S INFORMATIONAL ITEMS

1. *Update on Public Informational Meeting for Community Policing Facility
2. *Revaluation Update

XVIII. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING

XIX. ADJOURNMENT [at 10:30 p.m. or earlier]

**Indicates verbal report*

**KELLI L. BARNABY, MMC/CNHMC
CITY CLERK**